



**Department of
Higher Education**

John R. Kasich, Governor
John Carey, Chancellor

July 23, 2018

Dear Provost and Chief Academic Officers;

The Ohio Articulation and Transfer Network's Career-Technical area will again this year work on a project called OCTANE, Ohio Career Technical Articulation Networking Events.

The goals of all events under the OCTANE logo is to further the strategic implementation of career technical transfer initiatives on our college campuses. Statewide Career-Technical Transfer Credit has been offered in the state of Ohio since the passage of legislation in 2005; however, additional agreements and legislation since that time have made the necessity for all institutions to become compliant, by submitting CTAG courses, even more important.

This year OCTANE will focus on CTAG discipline-specific course submission workshops as well as provide opportunities for campuses to develop and deploy funded-professional development activities.

To explain this year's OCTANE focus, and to keep your campus moving towards getting all CTAG courses submitted and approved, we are asking that each Provost identify a Campus Liaison for FY 19 OCTANE events. This liaison should already have regular communication with the Chief Academic Officer/Provost and strong working relationships with faculty. Additionally the liaison and will be required to:

- a) Attend a kick off meeting on, September 7th, in Columbus, Ohio
- b) Provide regular reports to senior academic affairs leadership on the campus regarding the OCTANE initiative and as requested to ODHE including a finalized report summarizing course submissions (compliance report)
- c) Solicit Institutional Deans to identify faculty to attend, at a minimum, 3 workshops in the areas of:
 - Early Childhood Education and Development
 - Supply Chain Management Technology
 - Programming
 - Hospitality, Tourism, and Culinary Arts
 - Interactive Media and Visual Design and Imaging (combined)
 - Agriculture Pathway CTAGs (Agribusiness, Animal Science, Biotechnology, Food Science, Horticulture, and Natural Resource Management)

During these workshops faculty will both submit their CTAGs in the discipline and have an opportunity to work with other faculty to discuss the development of a professional development activity. Professional development proposals focusing on secondary and postsecondary career-technical collaboration may be submitted by attending faculty groups and will be considered for one of six micro-awards (one award for each area bulleted above) not to exceed \$3,000.00.

- d) Keep track of FY19 OCTANE events and spending of a small institutional award of \$1,250 to support FY19 OCTANE activities, including faculty involvement, and the work of the Liaison.

Please identify the individual you would like to serve as the Campus Liaison for FY 19 OCTANE events. Once this person is identified, we will work with your institution to provide a formal MOU between our agency and your campus that includes this scope of work (see attached). After the initial kick off meeting, a time commitment of no more than 5-6 hours per month can be expected of the Liaison. Total awards for each campus will not exceed \$1,250. Each campus is expected to submit a Liaison no later than July 31st.

If you have questions, please contact [Jamilah Tucker](#), Director of Career-Technical Transfer Initiatives or [Nikki Wearly](#), Associate Director for the Secondary Career-Technical Alignment Initiative.

Sincerely,

Paula Compton